

**Forton Parish Council**  
**Minutes of the Forton Parish Council Meeting held**  
**at Methodist Church Hall, Hollins Lane on**  
**Monday 6<sup>th</sup> November 2023 at 7pm**

<b>Present:</b> Cllrs J Huddart, P Young, S Tresilian, J Farebrother, W Wilson	Note
<b>In attendance:</b> Mrs H Alcock - Clerk & Responsible Finance Officer.	Note
<b>1764. Apologies for Absence:</b> Cllr L Dodgson, N Wigglesworth, P Slater, Borough Cllr C Walker, County Cllr M Salter, PCSO Denise Creighton	Note
<b>1765. Notification of Interests</b> No disclosures of pecuniary and non-pecuniary interests from Councillors on matters to be considered at the meeting were received.	Note
<b>1766. Minutes of the last Meeting</b> The minutes of the Parish Council Meeting held on 2 <sup>nd</sup> October 2023 were confirmed and signed as a correct record.	Note
<b>1767. Presentation of village hall plans by Mason Gillibrand</b> Paul Duckett of Mason Gillibrand gave his presentation on the layout options and cost appraisal for the development of the existing village hall into either two, three or four dwellings. A detailed planning application will not be submitted until April 2024 at the earliest due to bats being present within the building. The options are to be discussed and voted on by the Village Hall Committee.	Note
<b>1768. Public Participation</b> 7 members of the public present.  Borough Cllr C Walker was unable to attend the meeting, but issued the update below which was read out as follows:-  After the last meeting I was contacted by a local resident, who was in attendance at the meeting, with regards to the housing development on School Lane. Questions were raised as to whether deliveries are permitted at peak school times, trucks should be parked on the pavements, where the CMP can be accessed, and concerns raised over the tipping which will be taking place on the opposite field. I contacted our planning department and was initially informed: -The CMP is currently being accessed via discharge of condition application 18/00469/DIS2. - The details that Persimmon submitted propose working/construction hours (this includes deliveries) between 8am and 6pm. The hours proposed tend to be standard for such developments. I then contacted the officer dealing with the pending application for the discharge of conditions in relation to the Construction	

<p>Management of the site with regards to the timings of the site being used and trucks being parked on the pavement. In response I was told: -He would endeavour to deal with the application as soon as possible. -That unfortunately the council is unable to prevent drivers actions but that the planning officer would raise this concern with the developer</p> <p>A query was raised as to where the new road signs on Tansy Lane had come from. I contacted Wyre Council and was told that they had been put up by a team from the council.</p> <p>I have been to meet with some local residents over a couple of other issues in the area but cannot comment further at this time.</p> <p>A member of the public asked if the Parish Council would consider extending the 20mph speed restrictions in the village for the safety of cyclists, dog walkers and horse riders within Wallace Lane, Stony Lane, School Lane and Winder Lane following an incident which had occurred 10 days ago.</p> <p>The Clerk was asked to contact County Cllr M Salter to ask if he could pursue this with highways and PCSO Creighton for further advice.</p> <p>The Clerk was also asked to contact members of Chipping Parish Council to establish how the 'quiet lane status' could be implemented.</p>	<p>Note</p> <p>Clerk</p> <p>Clerk</p>
<p><b>1769. Planning</b> The following planning applications were discussed:-</p> <p><b>Application number:</b> 23/00849/FUL <b>Location:</b> Abbey House, Kilcrash Lane, Clifton Hill <b>Proposal:</b> Change of use of land for the siting of 2 no glamping pods, 1 no converted aircraft, and 1 no glamping yurt and parking <b>Resolved:</b> <i>Clerk to advise planning the Parish Council object to the application. A detailed response would be agreed and uploaded to the planning portal.</i></p> <p><b>Application number:</b> 23/00949/FUL <b>Location:</b> The Hollies, Lancaster Road <b>Proposal:</b> Erection of 3 no dwellings (1 replacement dwelling) and a building to be used as a physiotherapy (Use Class E (e)), following demolition of all existing structures (including 1 dwelling), parking/turning area and new vehicular access with removal of existing hedgerow <b>Resolved:</b> <i>Clerk to advise planning the Parish Council object to the application. A detailed response would be agreed and uploaded to the planning portal.</i></p> <p><b>Application number:</b> 23/00990/FUL <b>Location:</b> Raingills Farm, Ratcliffe Wharf Lane <b>Proposal:</b> Proposed two-storey extension to dwelling <b>Resolved:</b> <i>Clerk to advise planning the Parish Council have no objections.</i></p> <p><b>Application number:</b> 23/00999/FUL <b>Location:</b> Middle Holly Yard, Middle Holly <b>Proposal:</b> Installation of below ground treatment plant and re-site existing storage building within the site boundaries</p>	<p>Clerk</p>

<p><b>Resolved:</b> Clerk to advise planning the Parish Council have no objections.</p> <p><b>Application number:</b> 23/00971/FUL  <b>Location:</b> Clifton House Farm, Kilcrash Lane  <b>Proposal:</b> Proposed portal frame building for general purpose use including loading of agricultural fertilizer bags and storage of agricultural machinery.  <b>Resolved:</b> Clerk to advise planning the Parish Council have no objections.</p> <p><b>Application number:</b> 23/01031/OULMAJ  <b>Location:</b> Land to the North &amp; South of School Lane, Forton  <b>Proposal:</b> Pursuant to variation of condition 9 to amend the approved off-site highway works on planning permission 18/00469/OULMAJ.  <b>Resolved:</b> Clerk to advise planning the Parish Council have no objections.</p> <p><b>Application number:</b> 23/1057/FUL  <b>Location:</b> Land to the North &amp; South of School Lane, Forton  <b>Proposal:</b> Proposed temporary access for the residential development until October 2025.  <b>Resolved:</b> Clerk to advise planning the Parish Council have no objections.</p>	
<p><b>1770. Community Hall update</b>  A representative from the Village Hall Committee confirmed that a meeting was due to be held with Len Harris at Wyre Council early December. £540 had been refunded to the Parish Council following payment for survey made incorrectly.</p>	Note
<p><b>1771. Progress on Persimmon Homes – Cllr Young</b>  The main activity has been the installation of sewer pipes on land north of School Lane. This is stage 1 of the plan and will be for 56 houses. Works on the surface water drainage system has started; completion of a S278 agreement with LCC is needed so that the pipes can go under School Lane, the hydro brake for the outfall of the attenuation pond is being installed.</p> <p>There has been an application relating to offsite highway improvements concerning planning condition 9. The application seeks to amend the approved plans arising from LCC comments during the technical approval stage. This is set out in a S278 agreement.</p> <p>The site plan still shows 2,000sqm of land north of School Lane for a community hall and shop. Probably the location of the community hall will be decided when a planning application is made to locate it on the recreation field. This would release some Persimmon owned land for an alternative use.</p>	Note
<p><b>1772. St James Church letter – request for donation</b>  A letter dated 26.9.23 had been received from The Venerable Peter J Ballard, Vicar at St James Shirehead asking for help to cover the cost of repairs currently being undertaken. Cllrs discussed and felt unable to contribute at this time as it would be unfair to assist one church group and not to all the others. Cllr Huddart to write to Peter Ballard to confirm this.</p>	Cllr Huddart

<p><b>1773. Payment of Christmas Tree / Licence</b>  Cllr Huddart confirmed that Ian &amp; Terry Bold had once again kindly donated Christmas Trees for the War Memorial in School Lane, Hollins Lane Methodist Church and Forton Primary School. Licences would not be required as the trees are on private land.  Christmas lights switch on is due to take place on Friday 1<sup>st</sup> December.</p>	Note
<p><b>1774. Website updates following meeting held with Easy Websites 3.10.23</b>  Cllr Huddart advised that a meeting had taken place with James from Easy Websites on 3.10.23, accessibility of the website for blind people and people with disabilities was discussed.</p>	
<p><b>1775. Finance</b>  The following payments for October were checked and agreed: -  Easy Website - £27.60  Laburnum Nurseries - £56.54  PKF Littlejohn auditors - £504.00  Cllr Young printer ink - £21.36  Clerks wages - £356.20  Clerks expenses - £26.00</p>	Note
<p><b>1776. Parish Reports / Issues from Councillors</b>  <u>Parish Maintenance</u>  Cllr Wilson confirmed he had sent further flooding evidence on Hollins Lane to County Cllr M Salter following the heavy rain fall.</p> <p><u>Bus Stops on A6</u>  At the Sept meeting Cllr Young agreed to find out if Laurus Homes had a planning condition for an upgrade to the bus stops near the New Holly. 18/00660/FULMAJ gave planning permission to MCI Development for 60 houses on land east of Hollins Lane.</p> <p>Planning condition 5 included the requirement for “off-site highways improvements namely upgrading of two bus stops on the northbound and southbound sides of the A6 near to the New Holly Hotel.”</p> <p>A Highways letter of 19/9/18 recommends that the two bus stops on the A6 near to the New Holly Hotel be upgraded to quality standards. The applicant is being asked to pay towards these improvements as part of a S278 agreement. A later Highways letter of 28/8/19 confirmed that off-site highway improvements included upgrading the two bus stops on the A6.</p> <p>Application 18/00660/DIS seeks to discharge planning conditions including condition 5. Highways submission of 21/7/20 said that condition 5 for off-site works of highway improvements cannot be discharged because the applicant [MCI] has not entered into a S278 agreement.</p> <p>Cllrs agreed they would not pursue this.</p> <p>Cllr Huddart thanked the Village Hall Committee for the donation of chairs for the bus stop.</p>	

<p><u>LALC</u> Cllr Young and Cllr Huddart attended the October meeting. The speaker (Police and Crime Commissioner) did not attend for the second time, but members present had some useful conversations. Our PCSO was there and assured members she would attend as many local meetings as duties would allow.</p> <p>Cllr Huddart attended the annual Conference at County Hall on 4.11.23. Signs were made available for footpaths under the scheme we have recently paid into again. Leader of LCC gave a talk on 2050 Devolution Highways reviewed modern road surfaces and there was information on electric vehicle charging points. Also, information on flooding and anti- social behaviour. Cllr Huddart confirmed she had made contact with the Parish Champion Paul Rigby and the Clerk was asked to invite him to a future parish council meeting.</p>	Clerk
<p><b>1777. Cllr Huddart updates</b> Cllr Huddart confirmed a hall booking agreement had been received from Hollins Lane Methodist Church and was agreed and signed for future meetings to be held on the first Monday of each month. Clerk to retain on file.</p>	Clerk
<p><b>1778. Clerks updates</b> The Clerk confirmed the following:-</p> <ul style="list-style-type: none"> <li>• Vegetation obstructing streetlight on Hollins Lane – opposite junction of Whinney Brow Lane (ref 3706358) - complete</li> <li>• Easy Websites 10% price increase in January 2024</li> <li>• Decembers meeting agreed to be moved by one week to 11.12.23 due to Clerk attending training.</li> <li>• 2024 proposed meeting dates circulated and agreed. Clerk to publish future dates onto website.</li> </ul>	Clerk
<p><b>1779. Agenda items for Next Meeting</b> 20mph zones - Quiet Lanes status</p>	Clerk
<p><b>1780. Date &amp; Time of Next Meeting</b> The date of the next meeting is Monday 11<sup>th</sup> December at 7pm.</p>	Note
<p><b>The meeting closed at 8.50pm</b></p>	Note

Minutes prepared by: ..... Hilary Alcock (Clerk)

Approved by: ..... Janet Huddart (Chairman)

Date: .....